

Notice of Meeting

Overview and Scrutiny Management Commission

Tuesday, 6th December, 2016 at 6.30 pm
in Committee Room 2 Council Offices
Market Street Newbury

Date of despatch of Agenda: Monday, 28 November 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact David Lowe / Charlene Hurd / Rachel Craggs on (01635) 519817 / 519695 / 5194

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 6
December 2016 (continued)**

To: Councillors Keith Chopping, Lee Dillon, Mike Johnston, Tim Metcalfe, Richard Somner (Vice-Chairman), Emma Webster (Chairman) and Laszlo Zverko

Substitutes: Councillors Steve Ardagh-Walter, Billy Drummond, Dave Goff, Carol Jackson-Doerge, Marigold Jaques, Mollie Lock, Alan Macro, Ian Morrin and Virginia von Celsing

Agenda

Part I	Page No.
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any),	
2. Minutes To approve as a correct record the Minutes of the meeting of the Commission held on 7 June 2016.	5 - 10
3. Declarations of Interest To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4. Actions from previous Minutes To receive an update on actions following the previous Commission meeting.	11 - 12
5. West Berkshire Forward Plan 20 December 2016 to 31 March 2017 To advise the Commission of items to be considered by West Berkshire Council from 20 December 2016 to 31 March 2017 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.	13 - 14
6. Overview and Scrutiny Management Commission Work Programme To agree and prioritise the work programme of the Commission and Select Committees for the remainder of 2016/2017.	15 - 24
7. Items Called-in following the Executive on 24 November 2016. To consider any items called-in by the requisite number of Members following the previous Executive meeting.	



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 6 December 2016 (continued)

8. **Consideration of Urgent Items**
To consider any items which an Urgent Decision is required to be taken by the Executive, in exception to the requirements of the Local Authorities(Executive arrangements) (Meetings and Access to Information) (England) Regulations 2012.
9. **Councillor Call for Action**
To consider any items proposed for a Councillor Call for Action.
10. **Petitions**
To consider any petitions requiring an Officer response.
11. **The Buckinghamshire, Oxfordshire and Berkshire West NHS Sustainability and Transformation Plan** 25 - 28
To introduce to the Commission the background to the Buckinghamshire, Oxfordshire and Berkshire West NHS Sustainability and Transformation Plan in order that scrutiny can be carried out.

Andy Day
Head of Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.



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DRAFT

Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION

MINUTES OF THE MEETING HELD ON TUESDAY, 7 JUNE 2016

Councillors Present: Keith Chopping, Nick Goodes (Substitute) (In place of Tim Metcalfe), Mike Johnston, Alan Macro, Emma Webster (Chairman) and Laszlo Zverko

Also Present: Catalin Bogos (Performance Research Consultation Manager), Andy Day (Head of Strategic Support), Ian Pearson (Head of Education Service) and Elaine Ricks-Neal (Principal Adviser for School Improvement), David Lowe (Scrutiny & Partnerships Manager), Charlene Myers (Democratic Services Officer) and Derek Peale (Headteacher - Park House School)

Apologies for inability to attend the meeting: Councillor Tim Metcalfe

PART I

4. Minutes

The Minutes of the meeting held on 19 May 2016 and 5 April 2016 were approved as a true and correct record and signed by the Chairman.

5. Declarations of Interest

There were no declarations of interest received.

6. Actions from previous Minutes

There were 3 actions followed up from previous Commission meetings:

- 2.1 Councillor Emma Webster advised that she would confirm the Conservative Member volunteers for the Annual Target Setting meeting.
- 2.2 Members agreed that the topic (To review the existing income generation of the Council) would be directed to the Resource Select Committee Work Programme.
- 2.3 Members agreed that the topic (Delivery of Council Strategy – Priority 3: Enable the completion of more affordable housing) would return to the next Overview and Scrutiny Management Commission in December 2016.

7. West Berkshire Forward Plan 25th May 2016 to 31 August 2016

The Commission considered the West Berkshire Forward Plan (Agenda Item 5) for the period covering 25th May 2016 to 31 August 2016.

Resolved that the Forward Plan be noted.

8. Overview and Scrutiny Management Commission Work Programme

The Commission considered a report detailing the new arrangements for Overview and Scrutiny (Agenda Item 6).

David Lowe advised that the report expanded on the new arrangements made at the Council meeting in May 2016. The structure introduced three Select Committees which focused on work according to the Directorates within the Council: Communities;

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION - 7 JUNE 2016 - MINUTES

Resources and Environment. Members were invited to consider topics for the respective Committees Work Programmes' which had been outlined within point four of the report.

Councillor Alan Macro suggested that the Environment Select Committee should review the outcome of the Library Needs Assessment. Members agreed that it would be beneficial to include the topic in the Work Programme. David Lowe suggested that the sequence of meetings could be altered in order to accommodate deadlines.

Councillor Richard Somner proposed that it would be beneficial to conduct a review into the provision of Key-Workers Housing but it was not clear where this topic would sit within the new structure. David Lowe advised Members that the structure was flexible and Members should be encouraged to consider capacity of each group when allocating work. In light of the proposed topics assigned to the Resources and Communities groups, it appeared reasonable to assign the Key-Worker Housing review to the Environment Select Committee.

Members discussed the new scope of the Commission and concluded that it would consider strategic issues and assign items for further consideration to Select Committees where necessary.

Resolved that:

1. The Chairman of the Environment and Communities Select Committee would confirm whether the existing meeting dates could be swapped in order that a review in to the Libraries Needs Assessment could be carried out in a timely manner.
2. The following items would be assigned under the new Overview and Scrutiny arrangements:

DATE	MEETING	PROPOSED TOPICS
12 JULY 2016	RESOURCES SELECT COMMITTEE	• INCOME GENERATED BY THE COUNCIL
6 SEPTEMBER 2016	COMMUNITIES SELECT COMMITTEE	• OFSTED INSPECTION PLAN
1 NOVEMBER 2016	ENVIRONMENT SELECT COMMITTEE	• LIBRARIES' NEEDS ASSESSMENT
6 DECEMBER 2016	OSMC	
17 JANUARY 2017	RESOURCES SELECT COMMITTEE	
28 FEBRUARY 2017	ENVIRONMENT SELECT COMMITTEE	• WASTE SERVICE
11 APRIL 2017	COMMUNITIES SELECT COMMITTEE	• HEALTH AND SOCIAL CARE INTEGRATION

9. Items Called-in following the Executive on 26 May 2016.

No items were called-in following the last Executive meeting.

10. Consideration of Urgent Items

There were no urgent items to consider.

11. Councillor Call for Action

There were no Councillor Calls for Action.

12. Petitions

There were no petitions received at the meeting.

13. Delivery of the Council Strategy - Priority 1 & 2: Close the educational attainment gap & Improve educational attainment.

The Commission considered a report (Agenda Item 11) concerning Quarter 3 In Depth Performance Report – Council Strategy Priorities 1 – ‘Improve educational attainment’ and 2 – ‘Close the educational attainment gap’.

Catalin Bogos introduced the report to the Commission, explaining that there were 12 measures in relation the Council Priorities 1 and 2.

Of the 12 reported measures, outturns were available for 10. A total of 8 measures were reported as ‘green’ and 2 measures were reported as ‘red’. The exception report provided comments against items below target to outline remediation actions underway/planned.

Catalin Bogos advised that point 2.8 of the report explained how, due to a technical error, the wording ‘To reduce the GCSE educational attainment gap to 22 percentage points’ combined elements that related to two performance measures. Therefore, the Executive had approved a recommendation to use both performance measures:

1. Reduce the attainment gap at KS2 (Level 4+ Treading Writing Maths combined) between disadvantaged and other pupils. (target 14/15 – 22 percentage points)
2. Reduce the attainment gap at GCSE (5A*-C including English and Maths) between disadvantaged and other pupils. (Target 14/15 -30 Percentage Points).

Catalin Bogos concluded by stating that Appendix 3 had been included to illustrate West Berkshire School and Pupil achievements for 2015 against national benchmarks.

Ian Pearson advised that the Education Service operated within a highly regulated area of the Council’s responsibility and all elements of scrutiny (including Ofsted) were considered highly important.

Members heard that the current statistics referred to performance from 2015 exam results and that the service was looking forward to receiving the 2016 results in due course. Furthermore, Members were advised that the basis for comparability had changed over the past years and this presented challenges in terms of monitoring performance year on year; Appendix 3 had been provided to set the wider context for monitoring performance.

Councillor Mike Johnston suggested that comparability was a national issue and that, therefore, it was still possible to compare West Berkshire performance against national benchmarks. Ian Pearson agreed and stated that the overarching challenge related to year on year performance monitoring where the method for attaining results had changed.

Elaine Ricks-Neal stated that it was important that teacher assessed results accurately reflected the student’s capability because results were used as the basis for monitoring performance during a child’s education. Members heard that teachers conducted an assessment of a child aged 7 years old and that a child’s performance was later measured through formal tests, independently marked, when 11 years old.

Members heard that the current attainment level for 11 year olds in mathematics in West Berkshire was just below the national average but that the Education Service was looking forward to seeing the results for 2016. However, these results will be linked to a new test which cannot be compared with previous years. Elaine Ricks-Neal also stated that, due to the size of the Local Authority area, education performance could be easily affected by a few schools which reported lower results.

OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION - 7 JUNE 2016 - MINUTES

Nicola Mcveigh, Head teacher at St. Joseph Roman Catholic School, was introduced to the Commission. She advised that, since joining the school in 2014, she had committed time and resources to addressing the downward trend in performance. Upon arrival she initiated a full moderation of the Year Six pupils' performance through the help of West Berkshire Council. Members heard that, during that time there had been a new curriculum introduced and the method of assessment had changed also.

Nicola Mcveigh informed the Commission that the assessment of a pupil's performance was subjective and, in some cases, there was evidence of inconsistency. The school sought to introduce a variety of assessments which took into account a variety of skills. Teachers were required to assess how a pupil conducted themselves in conversation, their actions and how they completed tasks day-to-day (by reviewing their workbooks). The collection of joint evidence resulted in a fairer assessments of a pupil's attainment.

Teachers met on a regular basis to check consistency of assessments and discuss where resources and time would be required to support pupils who appeared to be struggling. The meetings were also used as an opportunity to celebrate achievements and track progress.

Nicola McVeigh advised that, in light of the new curriculum, Teachers had opportunities for more flexible planning and increased ownership of their lessons. This method enabled the Teachers to assess comprehension and tailor material to support learning of their pupils.

In conclusion, Nicola McVeigh extended her appreciation to the staff at West Berkshire Council for supporting the rapid improvement at St. Joseph RC School.

Members were informed that many schools, nationally, faced the challenge of recruitment and retention of Teaching staff. Councillor Richard Somner asked whether the schools understood why staff moved and whether there was an opportunity to influence frequency and direction of travel. Nicola Mcveigh advised that recruitment and retention was a national issue.

Derek People, Head teacher at Park House School, was introduced to the Commission. He advised that they too had experienced issues with recruitment and retention most notably in the Mathematics department. He did not consider that the issue related specifically to the school – he reinforced the message that it was a national issue in terms of securing Mathematics teachers.

Councillor Emma Webster asked how cohorts were identified and the measures in place to monitor progress. Nicola McVeigh advised that cohorts were identified at the early stages of a pupil's education to allow planning and intervention measures to be exercised where necessary. Members heard that a holistic view was necessary in order to tailor the material for the needs of the students. Ian Pearson added that it was important to factor in the size of the cohort and the percentage impact upon overall performance if the group was smaller.

Furthermore, it was important to recognise that a variety of children entered Secondary school from nearby primary schools and this added new dimensions to the overall cohort.

Members asked what plans were in place to support the development of teachers to become future leaders and encourage succession planning. Ian Pearson stated that successful leadership was an essential element of a school's overall success. He explained that there were many factors influencing a teacher's appetite to progress their career and that a survey had been conducted to understand these factors. The results showed that teachers were under immense pressure due to the volume of workload produced by central systems – it was not the case that schools placed too much pressure on teachers. Ian Pearson explained that the level of pressure teachers were under

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sometimes deterred them from wanting to take the steps towards becoming a Head Teacher (for example).

[Councillor Nick Goode joined the meeting at 19:05]

Derek People advised that he was part of a group which joined to identify under represented areas of leadership within the Educational setting. The group identified the challenges and obstacles which affected the rate of development into leadership roles and considered how these could be addressed.

Councillor Alan Macro highlighted that reference to the attainment gap often focused upon those students who received free school meals. However, he was aware that some families did not take the offer of a free school meal, although they qualified for them, and asked whether such examples affected the accuracy of reporting and monitoring. Tesa Ford advised that all children under the age of 7 years old were entitled to receive a free school meal – which presented increased challenges in terms of monitoring. She explained that, from the age of 7 years old and up, if a pupil qualified for a free school meal, the school also received a School Premium (additional funding). How the funding was used varied within each school.

Recent figures suggested that there had been a decline in the number of pupils receiving free schools meals. However, it was likely that the social stigma associated free school meals meant that many families would not apply for the provision they were entitled to.

Derek People advised that Park House School used the School Premium for intervention measures and as a means to deliver assistance to aide progress of learning. Funds were also used to support purchases of school uniform for disadvantaged students.

Members heard how Park House School facilitated meeting between parents and pupils to encourage attendance and jointly discuss progress. Derek People explained that the system seemed to work well and improved the attendance level of students. The system was supported by a dedicated employee whose role was to share information between teachers who worked closely with struggling students. The feedback had been positive so far.

In response to questions asked by Members Elaine Ricks-Neal explained that Academies were entitled to the same funding if a student was eligible to receive a free school meal. Academies also contributed towards a Pupil Premium Network, within West Berkshire, which facilitated collaborative working and opportunities to share best practice. Members heard that there were 21 networks within West Berkshire alone. It was agreed that a school's main focus was to meet the needs of its students – irrespective of the type of school it was.

Councillor Keith Chopping asked to revisit the issue associated with the recruitment and retention of Maths teachers. He acknowledged that it was a national issue but asked whether there was anything which could be done locally to help improve the situation. Derek People advised that the schools linked closely to identify opportunities or gaps within teaching posts to support the recruitment process. He stated that there were opportunities to think innovatively in terms of identifying talented students who expressed an interest in teaching. He explained that Park House School considered graduates and offered in-house training in order to promote a career within teaching for interested pupils. Ian Pearson added that many University Graduates had the qualifications required to become a teacher but the challenge related to whether teaching was an attractive career choice when faced with numerous alternatives which offered better salaries.

Councillor Richard Somner suggested that another factor which restricted the rate of recruitment was likely to be the expense of moving and living in West Berkshire. Ian Pearson agreed that the cost of living in West Berkshire factored into the overall decision

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making for potential candidates. Members heard that there was a small project underway to renovate a building into three units which would be offered, solely, to new teachers entering West Berkshire. Ian Pearson reminded Members that the Council did not have a housing stock to utilise and that conversations had taken place with local Registered Landlords to discuss housing options but the stock was in high demand for Social Workers and other Key Worker roles.

Members agreed that the project was a good idea and were interested to hear how it developed going forward.

Members discussed the process for identifying attainment gaps within a Primary School and Secondary School. They were interested to hear that teachers worked closely together to understand the cohorts' progress and challenges – this was particularly important for students who were due to move into secondary school. These discussions were useful as they identified opportunities for secondary school students to visit primary schools and develop their skills to meet the needs of the younger group. Members heard how it was well received by younger students and that [higher ability] students enjoyed the opportunity to develop themselves.

Councillor Emma Webster asked the attendees how educational attainment could be increased. Derek People suggested that it would be useful to understand the overarching challenges and opportunities faced by schools within the district. He advised that the Overview and Scrutiny Management Commission meeting had been a useful mechanism to discuss issues which affected multiple schools.

Tesa Ford suggested that educational attainment could be improved if there was more funding available to schools; Elaine Ricks – Neal stated that an attractive housing package for new employees would encourage people to relocate and work within West Berkshire; Ian Pearson explained that a lot of hard work had been invested into the various working groups across West Berkshire and these acted as an effective mechanism to share best practice and positive partnership working – he was keen to see that these groups continued.

Councillor Webster thanked the attendees for their time and contribution towards the review.

Resolved that:

- The Environment Select Committee be allocated the task reviewing the provision of housing to key workers within West Berkshire (specifically teaching staff);
- The report be noted.

(The meeting commenced at 6.30 pm and closed at 8.17 pm)

CHAIRMAN

Date of Signature

Agenda Item 4.

Title of Report:	Actions from previous meetings
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	6 th December 2016

Purpose of Report:	To advise the Commission of the actions arising from previous meetings
Recommended Action:	To note the report

Overview and Scrutiny Management Commission Chairman	
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Contact Officer Details	
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1 Introduction

- 1.1 This report provides the Overview and Scrutiny Management Commission with an update on the actions arising from the meeting held on 7th June 2016.

2 Actions

- 2.1 Action/ Response:** Councillor Emma Webster and Councillor Lee Dillon would confirm the names of those volunteers willing to participate in the Annual Target Setting Task Group (OSMC 12/135).

Resolution: Added to the work programme for consideration 2017/18. Volunteers required.

- 2.2** The suggested topic of scrutiny – to review the existing income generation of the Council and recommend further opportunities – would be added to the Resources Select Committee Work Programme.

Resolution: Completed – scheduled for discussion at the meeting in January 2017.

- 2.4** The Environment Select Committee would be allocated the task of reviewing the provision of housing to key workers within West Berkshire (specifically teaching staff)

Resolution: To be discussed at the meeting 6th December 2016.

Appendices

There are no appendices to this report.

Agenda Item 5.

Title of Report:	West Berkshire Forward Plan
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	6 th December 2016

Purpose of Report: To advise the Overview and Scrutiny Management Commission of items to be considered by West Berkshire Council from 20 December 2016 to 31 March 2017 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.

Recommended Action: That the Overview and Scrutiny Management Commission considers the West Berkshire Council Forward Plan and recommends further action as appropriate.

Overview and Scrutiny Management Commission Chairman	
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Supporting Information

1. Introduction

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to take over the next 4 months.
- 1.2 In order to hold the Executive to account, Overview and Scrutiny Management Commission Members are asked to identify any areas of forthcoming decisions which may be appropriate for future scrutiny.
- 1.3 The West Berkshire Council Forward Plan for 20 December 2016 to 31 March 2017 is available at <http://info.westberks.gov.uk/index.aspx?articleid=29088> and will be displayed on screen during the meeting.

Appendices

There are no appendices to this report.

Agenda Item 6.

Title of Report:	Overview and Scrutiny Management Commission Work Programme
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	6 th December 2016

Purpose of Report: To receive, agree and prioritise the Work Programme of the Commission.

Recommended Action: To consider the current, proposed and future items for scrutiny.

Overview and Scrutiny Management Commission Chairman	
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Executive Report

1. Introduction

- 1.1 The work programme for the Overview and Scrutiny Management Commission is attached at Appendix A for the Commission's consideration.
- 1.2 Appendix B details a suggested topic for scrutiny – Delayed Transfer of Care.

Appendices

Appendix A – Overview and Scrutiny Management Commission Work Programme

Appendix B - Suggested topic for scrutiny: Delayed Transfer of Care

SCRUTINY ACTIVITY PROGRAMME

Scrutiny Body	Topic	Date (where known)	Comment
Overview and Scrutiny Management Commission	The Buckinghamshire, Oxfordshire and West Berkshire NHS Sustainability and Transformation Plan	6 December 2016	This is likely to lead to future Scrutiny activity.
Communities Select Committee	Health and Social Care integration	To be confirmed	Considered at the 8 November 2016 meeting and further activity identified.
	Looked after children placement sufficiency and stability	To be confirmed	Considered at the 8 November 2016 meeting and further activity identified.
Environment Select Committee	Libraries Needs Assessment	24 January 2017	Pre-decision Scrutiny.
	Waste Service review	To be confirmed	Pre-decision Scrutiny. Likely to take place in January or February 2017.
	Planning Service review	To be confirmed	Pre-decision Scrutiny. Will take place on completion of the Waste and Library service reviews.
Resources Select Committee	Income generation	17 January 2017	Pre-decision Scrutiny/policy development.
	ICT Strategy	17 January 2017	Identified at the meeting of 11 October 2016.
Task Group	Delayed Transfers of Care	To be confirmed	Proposed by Corporate Board. Likely to take place January – March 2017.

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Title of Report:	Suggested topic for review – delayed transfers of care
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	6 December 2016

Purpose of Report: To outline to the Overview and Scrutiny Management Commission proposed Terms of Reference for a review into Delayed Transfers of Care.

Recommended Action: Amend, if necessary, and approve the Terms of Reference for the review.

Overview and Scrutiny Management Commission Chairman	
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Contact Officer Details	
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Executive Report

1. Introduction

- 1.1 This paper sets out a proposal for the establishment of a small task group into delayed transfers of care (DToC). It provides some background and context for the review and sets out a proposed methodology for taking the work forward.

2. Background

- 2.1 A Delayed Transfer of Care occurs when a patient is ready to depart from health care but still occupies a bed. A patient is ready for transfer when:
- (a) A clinical decision has been made that patient is ready for transfer; and
 - (b) A multi-disciplinary team decision has been made that patient is ready for transfer; and
 - (c) The patient is safe to discharge/transfer.
- 2.2 Staff in Adult Social Care make quarterly reports on the Council's performance on DToC.
- 2.3 The 2016/17 Quarter 2 return reported that the authority's performance against its set annual target was 'red' (ie unlikely to be met by the end of the financial year). The Q2 exception report is shown at Appendix A.
- 2.4 As members of the Commission may be aware, as pressures on the NHS continue to rise, DToC has a national profile.
- 2.5 In order that members of the Council might properly understand the full circumstances surrounding this matter and be provided the opportunity to help identify possible solutions, Corporate Board has suggested that the matter might be considered through Overview and Scrutiny.

3. Proposed Terms of Reference and methodology

- 3.1 It is proposed that a time limited task group is established to examine the circumstances surrounding Delayed Transfers of Care in West Berkshire and in particular:
- The Council's current and historic performance
 - The causes of delay and its impact
 - The action being taken now to address poor performance
 - The identification of further areas for improvement
- 3.2 On completion of its work the task group will report to the OSMC, thence the Executive with recommendations as appropriate.
- 3.3 The task group should comprise 4 members (3 x Conservative, 1 x Liberal Democrat).

4. Recommendation

- 4.1 It is recommended that Members of the Commission amend, if necessary, and approve the Terms of Reference for the review.

Appendices

Appendix A Quarter 2 performance exception report for Delayed Transfers of Care

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Rachael Wardell / Tandra Forster		ASC				Q2 2016/17	RED	
OP3asc14		Decrease the level of delayed transfers of care (DTC) from hospital and those attributable to social care from acute and non-acute settings (ASCOF 2C Part 2)						
Executive	2014/15 Year End	2015/16 Year End	2016/17				Target	Polarity
			Q1	Q2	Q3	Q4		
RAG	■	★	■	■				
Qrtly outturn	4.5	7.5	16.7	Data due mid-Nov			<4.0	Lower is better
YTD outturn	4.5	7.5	16.7					
REASON FOR RED:								
<p>During the early part of 2016/17 (Q1), as a system we experienced unprecedented demand in A&E, this was highlighted nationally by acute trusts. Increased demand in A&E has meant more pressure for social care to support hospital discharge.</p> <p>The key challenge for West Berkshire remains access to both homecare and nursing/residential placements, which is responsible for 70% of all social care delays. This means we struggle to get a small group of people out of hospitals and their average length of stay stacks up; taken together these represent the most significant cause of delays.</p> <p>We are considering options to look at how we create capacity in the residential/nursing market but this will be challenging particularly from a budget perspective. We will continue to monitor and strive to improve on our performance but there are no easy answers.</p> <p>July/ August are showing an improved performance for delays attributable to ASC. (dropped to 13.8) providing evidence that we have had a greater success at getting people out of hospital.</p> <p>National Sept data will not be available until mid November 2016</p> <p>REMEDIAL MANAGEMENT ACTION BEING UNDERTAKEN AND ALTERNATIVE PLANS:</p> <p>The team have been doing some intensive work to improve discharge arrangements including a weekly systems call. Work continues with North Hants, we now participate in regular systems calls, have met with the CCG lead and are starting to see improvements in the discharge process.</p> <p>7 day working and work through Joint Care Pathway (JCP) scheme continues.</p>								

Building relationships with North Hants and Swindon to improve discharge pathways.

Main challenges continue to be sourcing external care.

DToC continues to be an area that will be targeted through the Better Care Fund (BCF) Plan 2016/17, monitored by Health and Wellbeing Board (H&WB).

FINANCIAL IMPLICATIONS: Increased cost in fines attributed to ASC as a result of higher number of delayed bed days.

SERVICE PLAN UPDATES REQUIRED: None.

STRATEGIC ACTIONS REQUIRED: None

Title of Report:	The Buckinghamshire, Oxfordshire and West Berkshire NHS Sustainability and Transformation Plan
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	6 December 2016

Purpose of Report:

To introduce to the Commission the background to the Buckinghamshire, Oxfordshire and West Berkshire NHS Sustainability and Transformation Plan in order that scrutiny can be carried out.

Recommended Action:

It is recommended that the Commission carries out scrutiny on the Buckinghamshire, Oxfordshire and West Berkshire Sustainability and Transformation Plan.

Overview and Scrutiny Management Commission Chairman	
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Contact Officer Details	
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Executive Report

1. Introduction

- 1.1 On receipt of a request for the subject of the Buckinghamshire, Oxfordshire and West Berkshire NHS Sustainability and Transformation Plan to be considered for scrutiny, the Chairman of the Overview and Scrutiny Management Commission (OSMC) has agreed that the matter should be examined at the 6 December 2016 meeting of the Commission.
- 1.2 Although Cathy Winfield, the Chief Officer for North West Reading, South Reading, Newbury and District and Wokingham Clinical Commissioning Groups, will provide a presentation to the Commission, this report provides a brief introduction to the topic. The information is taken from the NHS England website.

2. Background

- 2.1 In December 2015, the NHS shared planning guidance 16/17 – 20/21 outlined a new approach to help ensure that health and care services are built around the needs of local populations. To do this, every health and care system in England will produce a multi-year Sustainability and Transformation Plan (STP), showing how local services will evolve and become sustainable over the next five years – ultimately delivering the Five Year Forward View vision of better health, better patient care and improved NHS efficiency.
- 2.2 To deliver plans that are based on the needs of local populations, local health and care systems came together in January 2016 to form 44 STP ‘footprints’. The health and care organisations within these geographic footprints are working together to develop STPs which will help drive genuine and sustainable transformation in patient experience and health outcomes of the longer-term.
- 2.3 The footprints should be locally defined, based on natural communities, existing working relationships, patient flows and take account of the scale needed to deliver the services, transformation and public health programmes required, along with how they best fit with other footprints.
- 2.4 Sustainability and Transformation Plan (STP) leaders have now been agreed in the majority of areas. These senior figures have agreed to convene the STP process and to oversee the development of local plans. They have been selected following local discussions about who is best placed to play this role, together with discussions with national bodies.
- 2.5 STPs footprints are not statutory bodies, but collective discussion forums which aim to bring together health and care leaders to support the delivery of improved health and care based on the needs of local populations. They do not replace existing local bodies, or change local accountabilities.
- 2.6 STPs were due to be submitted in June, with a view to implementation starting in Autumn 2016.

3. The partners

- 3.1 STPs are a key element on the NHS Shared Planning Guidance and the local implementation of the Five Year Forward View. They are supported by six of the national health and care bodies: NHS England, NHS Improvement, the Care Quality Commission (CQC), Health Education England (HEE), Public Health England (PHE) and the National Institute for Health and Care Excellence (NICE).

4. West Berkshire

- 4.1 The district of West Berkshire falls within the Buckinghamshire, Oxfordshire and West Berkshire STP.

5. Overview and Scrutiny involvement

- 5.1 Overview and Scrutiny Committees have a statutory power to examine health service activities in their localities.
- 5.2 In order for members of the Commission to appropriately exercise this power, they may wish to fully understand
- The requirement for the Plan
 - Its purpose
 - The expected outcomes
 - How the outcomes will be achieved and by when
 - How progress will be monitored
 - When the impact will be assessed
 - What consultation has been carried out

6. Recommendation

- 6.1 It is recommended that the Commission carries out scrutiny on the Buckinghamshire, Oxfordshire and West Berkshire Sustainability and Transformation Plan.

Appendices

There are no Appendices to this report.

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